

Registration/Renewal – CAMPING SITE

Process



Name change/Ownership Change - Rs.2,000/-

Camping Site–Registration

Required Documents:

S/N	Required Documents (7)
1	Application Form For Registration(Certificated Copy)
2	A Copy Of Acknowledgement Letter Issued(Certificated Copy)
3	Business Registration(Certificated Copy)
4	Trade License or consent letter from the Local Authority View
5	Deed or Lease Agreement or consent letter from Divisional Secretariat or Land-owning Government organization View (if the lease is valid more than 12 calendar months, Please submit a registered lease agreement with Land register)
6	Insurance policy covering public liability(Certificated Copy)
7	Fire Certificate(Certificated Copy)

Fee - Registration

Category	Inspection Rs.	Registration Rs.	Total payment Rs.
Camping Site (Up to 10)	10,000	15,000	25,000

Camping Site–Renewal

Required Documents:

S/N	Required Documents (5)
1	Trade License or consent letter from the Local Authority - View
2	Deed or Lease Agreement or consent letter from Divisional Secretariat or Land-owning Government organization View
3	Insurance policy covering public liability (Certificated Copy)
4	Copy Of The License Of The Previous Year
5	Fire Certificate (Certificated Copy)

Fee - Renewal

Category	Renewal Fee Rs.
Camping Site (Up to 10)	10,000
Camping Site (Per unit more than 10)	5,000

Please note that considering the impact to the Tourism Industry by pandemic of COVID-19, the renewal fee has been waived off as follows;

1. Waived renewal fee for year 2021 those who have paid renewal fee for the year 2020
2. Waived renewal fee for the year 2020 those who have not renewed for the year 2020.
3. This is only valid for registered establishment or services who have renewed their license until at least the year 2019.
4. Establishment or services that have not renewed their license for over a year can avail of the relief measure by paying the previous years' fees.